

MINUTES OF THE ANNUAL MEETING

BOSTON CHAPTER AGO

June 20, 2022

Adopted by vote of the Executive Committee on September 19, 2022

The meeting was conducted via Zoom.

Call to Order: Dean Jeremy Bruns called the meeting to order and welcomed all those present, at 6:35 p.m., at which time a quorum could not yet be declared.

Dean's Report: The Dean remarked that members have made it through yet another pandemic year, a year of adjusting, expanding, and adapting, as a Chapter, and as individuals. He noted that the Chapter was able to hold an in-person Opening Service in September 2021, and that in-person events were offered in both April and May of this year. He expressed his gratitude for the Executive Committee, and gave particular thanks to Alain Bojarski, Terry Halco, and Fr. David Michael, the EC members whose terms are completed. The Dean also welcomed incoming Executive Committee members who have been recently elected or appointed to serve: The Rev. Brett Johnson, Joshua T. Lawton, Don Hodgkins, Sean Glennon, Nigel Potts, and Andrew Scanlon. The Dean thanked the membership for their support and advice during his tenure and expressed his best wishes for the Chapter's future.

Declaration of Quorum: A quorum was declared at 6:41 pm, with a total of 28 voting members in attendance.

Minutes of Annual Meeting 2021: Fr. David Michael moved and Robert Barney seconded, to approve the minutes of the Annual Meeting of 2021. Vote was unanimously in favor.

Program Committee Report: (attached) Dean-Elect Mitchell Crawford recounted the events sponsored by the Chapter this past year. He expressed his thanks to the Program Committee members: Cathy Meyer, Louise Mundinger, Jonathan Ambrosino, and Jeffrey Mills. He then ceded the presentation to Cathy Meyer, Sub-Dean Elect, who will chair the Program Committee this coming year. She related the meeting general meeting calendar for 2022-2023: September—Opening Service and Installation of Officers; October—Barbara Owen book signing event and tours of the Boston Chapter AGO Library; November—Program on healing through sound and self-care for musicians (C. Meyer); December—First Night BAGO recital; January—Potluck at the home of Louise Mundinger; February—David Hurd Workshop; March—Bach Birthday at First Lutheran; Spring—Recital by a visiting artist.

YOI and Child Safety Committee: Cathy Meyer, Chair, gave a brief report on these groups. Mitchell Crawford and Robert Barney have participated in this committee during the past year. The audition date for the YOI Scholarship will be Saturday October 22, and this will be held at Plymouth Congregational Church in Belmont. The audition is open to all high school students. A Pipes and Pizza Event will be held Sunday, September 18. The YOI is looking for volunteer

instructors; members may contact Cathy for further information. The Child Safety Committee continued its work in formulating a policy for implementation by the Chapter.

Treasurer/Financial Reports: (attached) Treasurer Daryl Bichel noted that, since the writing of his report, an additional \$1000 income has been received toward the Franck program that was sponsored in May. He also pointed out that the Morgan Stanley figures are as of January 1, 2022. The estimated assets are roughly \$780,000. The Treasurer also noted that page 3 contains the history of the Morgan Stanley funds. There were no questions about the report. Fr. David Michael extended thanks to Daryl Bichel for his many years of service as Chapter Treasurer.

BAGO Library Report: Library Committee Chair Louise Mundinger reported that the committee had not met in quite some time, but it resumed meeting during early 2022. The Library had an effective display at the Franck event during May, and the tours in conjunction with the upcoming October book signing event with Barbara Owen will allow members to see the resources of the Library first-hand. The Library Committee is looking for new members, and volunteers are always welcome at the Library. Those interested in being on the Committee may contact Louise, and those wishing to volunteer should contact Carl Klein, the Library Director. Lee Ridgway inquired about the relationship between the Library and Boston University. Louise responded that the relationship is stable.

Membership: Chair Louise Mundinger reported a current membership of 324, 27 of whom qualify as young organists (age 30 or younger). This is an impressive percentage, and the Year of the Young Organist has brought several first-time members into the Chapter. The April organ crawl in Boston was attended by some of the younger members and their musician friends. The Paul Jacob concert with the Modern Orchestra Project also brought a significant number of younger adults to an evening devoted to the music of the organ.

Website: (attached) Report previously distributed by Claire Decusati was received with thanks. There were no questions.

Advertising: (attached) Report previously distributed by Jonathan Wessler was received with thanks. There were no questions.

Social Media: John Roper reported that *Pipings* readership is at 72% of membership. The publication date is either the first Tuesday or Thursday of the month, as studies show this is a time when people are most likely to read emails.

Operating Procedures: (attached) Report previously distributed by Claire Decusati was received with thanks, and other committee members (Louise Mundinger, Mitchell Crawford, Fr. David Michael, and Daryl Bichel) provided updated information. The Operating Procedures are now in the comment period, will return to the Executive Committee for any editing and vote, then these will go to Regional, then National, and finally back to the Chapter for approval and implementation. Dean Jeremy Bruns thanked Claire and this Committee for their many hours of work on this important document.

Remembrances: Chaplain Brett Johnson led the group in remembering members who have died within the past year—Edith Ho, Chuck Willie (spouse of member Mary Sue Willie), and G. Fredrick Guzasky—by praying a litany by Rabbis Kaymens and Riemer entitled “We Remember Them.” Fr. David Michael also mentioned the death during the past year of Fr. Claudius Nowinski, who had been a Chapter member some years ago.

Other Business: Joshua T. Lawton expressed his thanks to Claire Decusati for her assistance and guidance while he has served in the capacity of Substitute Coordinator for the Chapter.

Adjournment: Moved by Fr. David Michael and seconded by Robert Barney, to adjourn the meeting, at 7:30 p.m. Vote was unanimously in favor.

--Respectfully submitted,

Jeffrey Mills, Secretary

The year began with an **Opening Service with Installation of Officers** on Tuesday, September 28 at St. Cecilia Parish. The service featured music of BAGO composers Carson Cooman, Louise Mundinger, Patricia Van Ness, and Richard Webster, and was accompanied by chapter member and St. Cecilia organist, Thomas Mellan. The following month saw concert organist **David Enlow in recital at The Church of the Advent**. Mr. Enlow's October 18 appearance in Boston was long awaited, having been postponed from 2020 due to the pandemic. The recital was a co-venture between the Chapter and the Advent, and we are most grateful to Mark Dwyer for his gracious hospitality.

On Saturday, November 13th, a number of BAGO members met at the beautiful All Saints, Ashmont church in Dorchester for an **Organ Repertoire Swap**. Included among the participants were several new to BAGO, as well as several past-Deans and current officeholders, making the event a true cross-section of our dynamic membership. The superb Skinner (chancel) and Fisk (gallery) organs proved most effective vehicles for the music showcased, and a list of shared repertoire was included in Pipings for those unable to attend. Our thanks to All Saints and music director Andrew Sheranian for graciously hosting the event. The end-of-year surge in Coronavirus infections impacted our ability to present programs from December through February. Regrettably, we had to cancel plans for First Night, a Holiday Potluck at Past-Dean Louise Mundinger's home, and a February Masterclass with Dr. David Hurd.

Once new infections began to subside, we resumed program offerings as planned, continuing with March's **Bach Birthday Bash** at First Lutheran Church. The Chapter has long supported this excellent event, which brings talented performers to the area in a day-long celebration of Bach and his music. The business of Holy Week and Easter past, BAGO held a **Walking Tour** on April 30, surveying two lesser-known local treasures. Beginning at Saint Mary's Charlestown (1894 Cole & Woodberry, restored by Andover), the group then meandered to Park Street Church (1960 Aeolian-Skinner, revised Spencer Organ Co.), where lunch was served.

Our program year concluded on Saturday, May 21, with a **full day of programming celebrating César Franck's bicentennial**. A co-venture between the Boston and Merrimack Valley Chapters (with support from Methuen Memorial Music Hall, where the events took place), the day featured a performance of Franck's complete organ works by recitalist Scott Dettra, as well as a lecture by Christopher Anderson on the reception of Franck's organ music in 19th and 20th-century German organ circles.

I am indebted to my Program Committee colleagues — Cathy Meyer, Jeffrey Mills, Jonathan Ambrosino, and Louise Mundinger — who made herculean contributions toward a wonderful, successful year.

Respectfully submitted,
Mitchell Crawford
Sub-Dean
Chair, Program Committee

BAGO 2022 Annual Meeting Budget Report

RECEIPTS	2019-20 Actual	2020-21 Actual	2021-22 Budget	2021-22 Actual	2022-23 Proposed
Chapter Dues Received from National	11,581.00	10,924.00	11,000.00	10,171.00	11,000.00
Education Fund Donations	558.00	985.00	750.00	827.00	750.00
General Fund Donations	811.00	837.26	550.00	657.00	550.00
Library Donations		340.00	600.00	503.00	600.00
Ad Sales	150.00	255.00	500.00	2,185.00	1,000.00
Program Ticket Sales	515.00		500.00		500.00
Program Cosponsorships/Donations	1,000.00		.	3,241.99	
Young Organists Initiative Donations	5,000.00	1,500.00	5,000.00	2,095.00	2,200.00
Exam Reimbursement				186.14	200.00
Placement Service Fees	850.00	350.00	750.00	1,500.00	1,500.00
TOTAL RECEIPTS	20,465.00	15,191.26	19,650.00	21,366.13	18,300.00
DISBURSEMENTS	2019-20 Actual	2020-21 Actual	2021-22 Budget	2021-22 Actual	2022-23 Proposed
Honorary Members Dues/Transfers	626.50	301.00	400.00	348.00	300.00
Program Expenses	7,013.06	4,739.71	9,000.00	14,646.68	9,000.00
Receptions	873.04		1,000.00		1,000.00
Treasurer Expenses		46.26	50.00	11.60	50.00
Young Organists Initiative	2,700.00	2,200.00	5,000.00	600.00	2,200.00
Competition (next is in 2022-23)	500.00	800.00			2,000.00
Paper Pippings	1,274.03	921.13	1,100.00	563.69	250.00
Web Site	375.00	275.00	500.00	535.00	500.00
Constant Contact	588.00	378.00	500.00	405.77	300.00
Zoom		159.27	200.00	159.27	200.00
Election Expenses		62.53	65.00	19.00	25.00
National Annual Fund	500.00		1,500.00	1,500.00	1,500.00
Exams		186.14			200.00
Organ Library		340.00		503.00	600.00
Convention Support	975.00		1,000.00	875.00	1,000.00
Bank Service Fees				32.00	50.00
Tax Accountant Services	2,075.00	2,100.00	2,000.00	2,200.00	2,200.00
Filing Fees for State Tax Forms	35.00	35.00	35.00	35.00	35.00
SPAC				1,000.00	
TOTAL DISBURSEMENTS	17,534.63	12,544.04	22,350.00	23,434.01	21,410.00
SURPLUS/DEFICIT	2,930.37	2,647.22	(2,700.00)	(2,067.88)	(3,110.00)

N.B. In 2021-22 program expenses were offset by \$1,305.00 in ad sales and \$3,241.99 in cosponsorships, bringing the true cost of programs to \$10,099.69.

Assets

Checking Account	\$ 17,666.01
(Includes pending \$1,000 SPAC reimbursement.)	
Morgan Stanley Invested Funds as of 01/01/22	
Chapter	\$143,710.83
SPAC (restricted to SPAC)	\$110,742.86
Library (restricted to Organ Library)	\$589,521.96
TOTAL CHAPTER ASSETS	\$861,641.66

American Guild of Organists Organ Library	Morgan Stanley	BU Operating	BU Security	Paypal
Financial Report: Dec 31 2021 - preliminary				
INCOME				
Balance 1/1/2021 (use 12/31/2020)	563,409.58	13,210.47	64,506.00	2,216.69
Program Donations	590.00			
Annual Fund Gifts				
Wash payment				200.62
Sale of Duplicates (checks in MS)				1,550.92
Interest				
Invstmnt Gain/Loss in yr 2021	48,324.97			
Refunds (on Paypal)				
TOTAL INCOME	48,914.97	-	-	1,751.54
EXPENSES				
Librarian	16,800.00			
Student Assistants	3,152.50			
Programs				
Grants, Prizes, Awards				
Equipment/Repairs				
Paypal Purchases (Network solutions & Tinecat monthly payments)				440.94
Acquisitions & subscriptions	150.00			110.00
Bank/MS Service Charges				
Postage	275.02			
Miscellaneous (Office & Preservation Supplies)				293.00
PayPal Fees (includes currency conversion)				58.49
Archive move to OHS				
BU-OCLC charges				
Bookbinding				
BU-supplies				
Wash payments				196.08
TOTAL EXPENSE	20,377.52	-	-	1,098.51
Transfers - extras sales from PP				
Transfers	2,000.00			(2,000.00)
Transfers				
Balance	593,947.03	13,210.47	64,506.00	869.72
TOTAL ASSETS	\$672,533.22			

Morgan Stanley Year Start Balances 2012 thru 2022

	Convention	Library	SPAC	Chapter	Total
1/1/2012		390,090.05	100,087.37	61,998.29	552,175.70
1/1/2013		415,739.24	107,438.04	66,551.60	589,728.88
1/1/2014		413,141.97	107,405.30	89,697.56	610,244.83
1/1/2015	94,000.00	431,058.20	112,092.14	81,302.82	718,453.16
1/1/2016	94,000.00	422,008.36	107,441.38	86,625.68	710,075.41
1/1/2017	95,581.17	468,548.68	106,448.65	88,082.81	758,661.31
1/1/2018		565,917.74	107,008.46	120,456.58	793,382.78
1/1/2019		513,916.46	97,545.32	113,434.47	724,896.25
1/1/2020		552,904.59	100,825.17	126,735.43	780,465.19
1/1/2021		559,687.20	103,164.84	132,441.72	795,293.76
1/1/2022		589,521.96	110,742.86	143,710.83	843,975.65

The mission of the BAGO Organ Library & Archives

is to collect, preserve and make accessible to scholars and performers its holding of works for the organ, important related literature, and unique archival materials. The Organ Library & Archives is a research library dedicated to preserving the musical heritage of the pipe organ

Committee members:

Claire Decusati

Carl Klein, Library Treasurer and Administrator

Barbara Owen, Librarian *Emeritus*

Lois Regestein

Joyce Painter Rice

Martin Steinmetz

Louise Munding, Chair

Recent activity:

- digitized 28 Reel-to-reel tapes made by E. Power Biggs (now on the website)
- converted to mp3s several hundred CDs of Chapter Broadcasts (now on the website)
- reformatted 14 of 51 digital audio tapes (now on the website) Labeling is in progress.
- Ongoing:
 - cataloguing of new acquisitions and
 - sales of duplicate scores
 - ~\$2,600 over the past 18 months

Looking for volunteers to help with music sales and other tasks as directed by the Library Administrator.

Visit <https://www.organlibrary.org/>

Operating Procedures:

A committee with Mitchell Crawford, Claire DeCusati, and Louise Munding as members, worked for over 5 months to revise and update the Operating Procedures. A summary of the updates is below. We are still in a comment period from the Chapter Membership, and we thank those who have responded. If no further input is received from the membership, the EC will vote on these updates at the end of June, and the revised procedures will be posted on the website.

1. The date of acceptance will be changed to the date the vote is completed by the EC. June 1, 2022 is currently there as a placeholder. (page 4)
2. Removed the Election Coordinator as an elected position to the Executive Committee. This position conflicted with AGO Headquarters Bylaws. This responsibility has been now placed with the Secretary. (page 6)
3. Updated Secretary's responsibilities to conduct biennial elections and the process to count votes; Added responsibility to oversee Operating Procedures Committee; Added oversight responsibility for records retention (page 8)
4. Noted that all Committees may not need staffing during any given Program Year (page 12)
5. Added an Advertising Coordinator under "Committees" (page 13)
6. Added Child Safety Committee and Expanded Chaplain responsibilities (page 14)
7. Updated Responsibilities for Finance, Membership, Operating Procedures, Publicity, Communications Coordinator, Substitute Coordinator, Webmaster/IT Coordinator, and Publicity Committees. Renamed Newsletter Editor to Social Media Coordinator. (pages 15-19)
8. Created Vital Records Committee (page 20)
9. Included Special Projects Advisory Committee Operating Procedures and Library Operating Procedures as Appendices to the main BAGO Operating Procedures (Appendix A and Appendix B)

Website:

The BAGO website has been updated with new formatting and ease of maintenance features. In addition, EC and Committee Chairs have been assigned to each page as 'content owners' – for example, the Dean is responsible for content on the Homepage, the Advertising manager is responsible for the content on the Advertise with us page, etc.

We have also linked the Chapter Webpage to the Organ Library Page. We are in process of adding more content to the Library page, such as the Organ Librarian's report. Additionally, the "Ask Uncle Max" columns from past TAO issues are being added to our Website. The wisdom in these columns is still relevant today. When complete, this content will be searchable and sortable for easy access to topics of interest.

Respectfully submitted,

Claire DeCusati